



FOOD DONATION GUIDELINES FOR PERMITTED FOOD ESTABLISHMENTS

Contact the donation site for additional information regarding specific food needs, restrictions on type and amount of food that will be accepted, serving times if you are delivering hot food, and drop-off location.

FOOD SOURCE

- Prepared foods must come from a permitted or licensed facility.
- Donated foods are limited to foods or food portions which have not been previously served to a consumer.
- Prepared food must be labeled with the name of the food, the establishment name, date food was prepared, and the temperature of the food when removed from temperature control for delivery.
- Prepackaged food must meet labeling requirements for food manufacturers.
- Bulk food staples such as flour, dry beans, or grains that are repackaged must be labeled with the common name of the food.

FOOD INTEGRITY

- Food must be wholesome: free of mold, leaks, bruises, decay, strong off odors, and/or staleness.
- Packaging must be intact - no stains, tears, partially used or resealed packages, no sharply dented or rusted cans.
- No homemade/home canned food items – all foods must be made/prepared at a licensed facility.
- Food that is not TCS (**T**ime and **T**emperature **C**ontrolled for **S**afety) food may be past the expiration/use-by date if it is wholesome **except for baby formula**.
- Food must be handled according to all applicable food safety laws and regulations.
- TCS food must be kept at 41°F or below or 135°F or above until ready for delivery.

DELIVERY OF FOODS TO THE DONATION SITE

- Food must be kept in covered containers or completely wrapped and packaged to protect from contamination during transportation.
- TCS food needs to be transported quickly in insulated containers to prevent bacterial growth.
- Provide the time and temperature on the label of TCS food when it is removed from temperature control.
- TCS food must be prepared within seven days of delivery including the day the food was prepared.
- Produce and baked goods must be packed in bags, boxes, or bins.
- Food packaging must be securely sealed.

6/25/2020

