



2024 Pressure Washer Permit Application

Checklist and General Information:

Please submit the following 8 items to our office:

- Payment- Please reference FEE SCHEDULE AND PERMIT INFORMATION
(Fees are subject to change on January 1, 2025)
- Pressure Washer Company Information Form
- Authorized Employee (s) and Drivers Form
- Clear and legible photocopies of drivers' licenses for ALL owners, managers, and drivers
- Evidence of financial responsibility for each vehicle and trailer(Insurance)
- Completed Vehicle Information Form
- Notarized Affidavit of Pressure Washer Manager Acknowledgment
- Contact Stephanie Knoppe with ARA franchise to make sure you are in good standing
Office: 832-393-8534 Email: Stephanie.Knoppe@houstontx.gov

Disclaimer: A company is considered permitted once a vehicle passes inspection. Upon the vehicle passing inspection you will receive a copy of the company permit and a vehicle registration. Only vehicles that have passed inspection are permitted to haul city regulated waste. Non permitted vehicles hauling city regulated waste are subject to enforcement.

IMPORTANT INFORMATION

Mail or deliver applications to: City of Houston- FOG Program 7427 Park Place Blvd Houston, TX. 77087. Once your completed application is submitted the health officer will approve or deny your application. If application is approved, we will contact you to schedule an appointment to inspect your equipment/vehicle and issue the decal if it passes inspection. We accept checks, money orders or walk in credit card (Master Card, Visa or Discover.)

Please make checks or money orders payable to: **City of Houston**. Payments are only valid for the current permitting year (February 1, 2024 – January 31, 2025). Payments are only valid for the company name and permit number listed on application. Payments are not transferable and/or refundable. If any items are missing or needing corrections from the check list above this can cause a delay in the approval process.

Questions should be directed to: Office: 832.393.5704 Email: transporter@houstontx.gov

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Fee Schedule and Permit Information

IMPORTANT INFORMATION

Permit Information: Annual permit is for a permitting year which starts February 1, 2024 – January 31, 2025 Fee Schedule (Fees are Subject to Change on January 1, 2025) Payments are only valid for the current permitting year. Payments are only valid for the company name and permit number listed on application. Payments are not transferable and/or refundable. Permits are not transferable when a change of ownership occurs. Temporary permits are 31 day permits and cannot exceed 3 times per year. The holder of a Pressure Washer permit or temporary Pressure Washer permit shall have a continuing duty to AMEND their original permit application whenever there is a change in an item for which a representation or response was given by the Pressure Washer in its original application. Any such amendment shall be made within (15) days of the occurrence of the event making the amendment necessary. City Code, Section 47-439.

2024 Fee Schedule:

	Application Fee	Admin Fee	Total
Application Fee (Annual)	\$115.78	32.16	\$147.94
Vehicle Fee (Annual)	\$816.99	32.16	\$849.15
Application Fee (Temporary)	\$57.89	32.16	\$90.05
Vehicle Fee (Temporary)	\$64.32	32.16	\$96.48 per 31 days

ANNUAL- Transporter Permit Formula:

OF VEHICLES x \$849.15 VEHICLE FEE = _____ + \$147.94 APPLICATION FEE = Grand Total \$ _____

TEMPORARY- Transporter Permit Formula:

31 DAY TEMP

OF VEHICLES X 96.48 VEHICLE FEE= _____ + \$90.05 TEMP APPLICATION FEE = Grand Total \$ _____

62 DAY TEMP

OF VEHICLES X \$192.96 VEHICLE FEE= _____ + \$90.05 TEMP APPLICATION FEE = Grand Total \$ _____

93 DAY TEMP

OF VEHICLES X \$289.44 VEHICLE FEE= _____ + \$90.05 TEMP APPLICATION FEE = Grand Total \$ _____





2024 Pressure Washer Company Information

All sections must be answered. If not applicable respond N/A. "Same as above" will no longer be accepted.

GENERAL INFORMATION

Company Name	Telephone No.	Email	
Physical Address	City	State	Zip
Mailing Address	City	State	Zip
Truck Address	City	State	Zip
Owner Name	DL No	Email	
Pressure Washer Manager	DL No	Cell No	Email

PREVIOUS PERMIT INFORMATION

Have you been permitted by the City of Houston to transport city regulated waste before? Is yes, what was the Previous Permit No? [Answer Yes/No]

Are there any other names this company is operating under? If so, list ALL names and permit numbers. [Answer Yes/No]

REQUIREMENTS AND CONDITIONS FOR ISSUANCE OF DECALS

Has the Owner or Pressure Washer manager been convicted of any violations of this article or the solid waste laws in previous years? (If yes, explain) [Answer Yes/No]

Will you be providing services to City of Houston facilities? (If yes, provide point of contact name, phone no, and address of facility) [Answer Yes/No]

Are you storing city regulated waste in holding tanks? (If yes, provide address of holding tank locations) [Answer Yes/No]

OFFICE USE ONLY:

Method of Payment:	<input type="checkbox"/> Check <input type="checkbox"/> Money Order <input type="checkbox"/> Credit Card	Amount: \$
Check/Money Order/CC #:		<input type="checkbox"/> Walked in <input type="checkbox"/> Mailed
Check/M.Order/CC Date:		Processed by:

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Vehicle Registration Information

COMPLETE THE VEHICLE INFORMATION FORM AND SUBMIT WITH APPLICATION

The health officer shall issue registration decals for a given vehicle only if each of the following conditions exist:

- 1) The Pressure Washer holds a current and valid Pressure Washer permit, current ARA franchise agreement (if applicable), and the information contained on the vehicle's registration or title corresponds to the information given on the Pressure Washer's permit application or an amendment thereto.
- 2) The Pressure Washer has paid the applicable vehicle registration and ARA franchise fees and makes the vehicle available to the health officer for verification.
- 3) The Pressure Washer name and telephone number are placed on each side of the vehicle(s) tractor or trailer and are at least three inches (3") high having a brush stroke width of at least 3/8 inch. Magnets are not allowed and will not pass inspection.
- 4) The vehicle has a current state inspection sticker and current license registration.

Person Responsible (Transporter Manager/Owner) must be present to pick up Operating Permit. Operating permit copies will no longer be released to drivers. The operating permits is released on the first passed vehicle inspection.

On-site Pressure Washing Demonstration:

During the time of inspection a demonstration must be performed before vehicle is permitted. All equipment including water must be provided at the time of inspection.

IMPORTANT INFORMATION

Please provide vehicle information for both truck and trailer as a unit.

City Truck #: Vehicle # assigned to vehicle by City of Houston and can be located on decals or registration certificates.

Truck and Trailers: Please include information for both truck and trailer when applicable. If permitting truck only, please select truck and only list VIN and license plate number for truck. If permitting trailer only, please select trailer and only list VIN and license plate number for trailer.

After the application is approved you will be contacted, and a time will be scheduled to bring your vehicles for vehicle inspection. Ensure to arrive 15 minutes prior to your scheduled inspection time.

VEHICLES WILL NOT BE ACCEPTED FOR INSPECTION WITHOUT AN APPOINTMENT

Disclaimer: A company is considered permitted once a vehicle passes inspection. Upon the vehicle passing inspection you will receive a copy of the company permit and a vehicle registration. Only vehicles that have passed inspection are permitted to haul city regulated waste. Non permitted vehicles hauling city regulated waste are subject to enforcement.





Vehicle Information

Truck Type: Truckbed, Trailer, or Other

COH Permit#: _____

	City Truck #	Company Fleet #	Truck Type:	Make/Model	Year	Tank Capacity Gallons	License Plate #	Vehicle Identification #
	For City Use Only							
Truck								
Trailer								
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Affidavit of Pressure Washer Manager Acknowledgement

The information submitted in the pressure washer application is true, complete and accurate. I understand that submitting an incomplete or inaccurate application will result in the forfeiture of my application fee, and falsification of the information contained herein will result in the forfeiture of my Solid/Special Waste Pressure Washers permit. I understand it is my responsibility to schedule vehicle inspections to ensure vehicles are permitted prior to transporting city-regulated waste generated within the City of Houston limits. I acknowledge the receipt of the Pressure Washer Fact Sheet and I understand that by signing this application I will be recognized as the responsible party and may receive all enforcement action. It is my responsibility to notify the Houston Health Department if I stop fulfilling the role of the Pressure Washer Manager to ensure that no further enforcement action is issued.

Company Name: _____

Responsible Person: _____ Driver License No: _____
(Print)

Affiant: _____
(Signature of Responsible Person)

Subscribe and sworn to before me by affiant this _____ day of _____ 20_____.

NOTARY PUBLIC in and for THE STATE OF _____

Ink notary stamps only. No embossed stamps.

Notary Signature: _____

My commission expires: _____





2024 Pressure Washer Fact Sheet

IMPORTANT INFORMATION

Please read, this fact sheet is referenced in Affidavit of Pressure Washer Manager Acknowledgement.

- 1) Training is available upon request for drivers and office staff. Please call 832-393-5704 or transporter@houstontx.gov to schedule an appointment. This training is intended to teach staff how to fill out a monthly report, manifest, and address documentation questions/concerns.
- 2) Pressure Washers reclaiming and operating within the City limits of Houston must be permitted as a City Regulated Waste Pressure Washer.
 - a. All vehicles must be registered for the current permit year (expires January 31, 2025)
 - b. Current and valid registration decals from City Health and ARA departments must be visible and free from any obstruction.
 - c. In order to obtain a replacement decal, the Pressure Washer must surrender the decals to be replaced. If the decals are not surrendered, then the full vehicle registration fee is required.
 - d. Temporary permits are available but cannot exceed three months (93 days) duration. Once permit is expired an annual permit must be obtained to continue service during permit year.
 - e. Registration decals must be visible and free from any obstruction.
 - f. City issued vehicle registration for permitted year must be present in vehicle at all times.
 - g. Vehicle/Tank must be in good working condition.
 - h. In the event of an accident or vehicle malfunction, please contact and email Transporter@houstontx.gov within (3) days and prior to submitting monthly report to avoid issues with monthly reporting of waste.
 - i. Application must include the following:
 - i. Vehicle and Trailer insurance policy information
 - ii. Copies of Driver's license of all Drivers using permitted vehicle
 - iii. Vehicle and Trailer information (VIN and License plate information)
 - iv. Application and vehicle registration fees
 - v. Notarized Affidavit of Pressure Washer Manger Acknowledgement Form
 - vi. Description of Operation Form
- 3) Mobile car washing is not authorized & will be subject to enforcement. Commercial fleet washing can be approved with proper documents submitted to the Health Department.
- 4) Waste must be disposed of at an approved disposal site by the end of each month.

Rev1042023





- 5) City of Houston issued manifest must be used for all waste originating within City limits of Houston
 - a. All manifest must be signed and date-stamped by disposal site.
 - b. One manifest is used per load and location or one manifest per dump.
- 6) All waste generated from pressure washer must be reclaimed.
 - a. During the time of inspection, a demonstration must be performed before vehicle is permitted.
 - b. All equipment including water must be provided at the time of inspection.
- 7) Monthly Report documenting all activities, manifest used and processing fee of \$4.50 per manifest must be submitted or postmarked by the 15th of each month. If the 15th is a holiday or weekend, the report must be submitted on the following business day. All permitted Pressure Washers are required to submit report even when no work is done for that month. All forgotten or misplaced manifests that were not submitted with a monthly report must be submitted using a separate monthly report form. These manifests cannot be submitted with a different report month. All manifests submitted after the 15th will be subject to enforcement action. A complete monthly report includes the following: monthly report form, full payment in check or money order, and manifest. In the event we do not receive a completed report the report will be returned and considered late.
- 8) Closing Permit/Out of Business: A letter or email advising you are closing out your permit must be submitted to our office. Transporter decals, all unused manifest and Driver ID's that were provided must be returned to our office to close out your permit.
- 9) All permits expire on January 31st, with exception of temporary permits that expire on 31, 62 or 93 days from the date of issuance. In order to obtain a transporter permit for the new permitting year a new application and payment will need to be submitted. Once your application is reviewed and approved an appointment will be scheduled for a vehicle inspection



Description of Operations

Date: _____

Owner/PressureWasherManager: _____
Print (First, Last Name) *Signature*

CompanyName: _____

CompanyAddress: _____

My Company is applying for a:

- Pressure Washer Permit
- Fleet Cleaning: Additional items will be required from the business which you plan to service.

Provide a brief summary of your operations. Ensure you include detailed information on the items you will be pressure washing:

Wastewater must be disposed of once a month, provide a list of disposal site that will be utilized for disposal of wastewater.

